STUDIO HOLDER

FILE DELIVERY SPECIFICATIONS FOR CLIENTS

Before uploading your post-production assets: please familiarise yourself with the Project Requirements Form which is accessible here and via the Client Portal. Completing this form will help us best get to know the *creative* and *technical* requirements of the production as well as the appropriate delivery specifications needed for the production to be available on different formats, platforms and outputs.

Additionally; there are a range of downloadable assets, documents and resources available to use via the Client Portal. Please request a password from us to access. These include templates and forms such as: *Post-Production Folder Structure*, *Post-Production Schedule, AVID Folder/Bins & Track Allocation Conventions, Standardised Credits List, DIT Log Sheet, Rushes Log Sheets* (*etc...*)

TO UPLOAD ASSETS: Go to https://studio-holder.filemail.com and Add Folders
- Please ensure all files are: stored within a single folder, and correctly labelled within relevant sub-folders.
- (***maximum upload is 1TB or 1000GB***, *if you intend to upload more, please contact us first to arrange an appropriate method of transfer*).
- Alternatively, if the project exceeds this file size or for convenience: assets can be posted/shipped to us on a *APFS, Mac OS Journaled* or *ExFAT* formatted hard drive. The deliverables will be supplied onto this drive and sent back to you at the end of the project.
- When you've successfully sent the assets, you will receive an automatic email notification.
- Assets are (*usually*) downloaded automatically to our media server, otherwise within 1-2 working days - especially during busy periods.
- When we've downloaded everything, you will receive an automatic email notification too.

TO DOWNLOAD ASSETS:
- Check your inbox for files from us.
- All turnovers (*works-in-progress*) and deliverables (*final masters/versions*) are sent to the email address supplied unless otherwise arranged.
- Assets can be downloaded using *FTP* and *FileMail in Web Browser / Desktop Version*.
- You can share the download link with others so that they can download it as well, if needed.
- When you've downloaded assets we've sent you, we will receive an email notification too.
- Files will remain in the cloud until the project has completed and required deliverables have been successfully received by the client.

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COMMON DELIVERY SPECIFICATIONS

FILM / CINEMA	SOUND DESIGN FOR FILM	RADIO & PODCASTS	MUSIC
FOR FESTIVALS / CINEMA RELEASE ● 2K or 4K **DCP** ● With Flat (1.85:1), Scope (2.39:1) or Full (1.90:1) Aspect Ratio ● With Stereo (2.0) Mix	**FOR FESTIVALS / CINEMA RELEASE** ● Reference Quality **Video** ● **.AAF** with Embedded Media ● 24-Bit, 48kHz Mixdown in **.WAV** format to layback to locked timeline. ● With Stereo (2.0) Mix	**FOR BROADCAST** ● 24-Bit, 44.1kHz Mixdown in **.WAV** format ● Stereo (2.0) Mix	**FOR BROADCAST** ● 24-Bit, 44.1kHz Mixdown in **.WAV** format ● Stereo (2.0) Mix
FOR ONLINE STREAMING / VOD PLATFORMS ● 2K or 4K **QuickTime ProRes 422HQ** ● With Flat (1.85:1), Scope (2.39:1) or Full (1.90:1) Aspect Ratio ● With Stereo (2.0) Mix	**FOR ONLINE STREAMING / VOD PLATFORMS** ● Same as above, supplied back to studio/ post-production facility for layback to locked timeline.	**FOR ONLINE STREAMING / AUDIO PLATFORMS** ● 44.1kHz Mixdown in **.MP3** format ● Stereo (2.0) Mix	**FOR ONLINE STREAMING / AUDIO PLATFORMS** ● 44.1kHz **Mixdown in .WAV** or **.MP3** format ● Stereo (2.0) Mix
FOR YOUTUBE, VIMEO etc / SOCIAL MEDIA ● **.MP4 in H.264 Codec** (1080HD)	**FOR YOUTUBE, VIMEO etc / SOCIAL MEDIA** ● 24-Bit, 48kHz Mixdown in **.WAV** format to layback to locked timeline.	**FOR MASTERING / ARCHIVAL** ● 24-Bit, 44.1kHz Mixdown in **.WAV** format ● Stereo (2.0) Mix	**FOR MASTERING / ARCHIVAL** ● 24-Bit, 44.1kHz Mixdown in **.WAV** format ● Stereo (2.0) Mix
FOR MASTERING / ARCHIVAL ● HD, 2K or 4K **QuickTime ProRes 422HQ** or **4444** ● With Final Aspect Ratio & Mix	**FOR MASTERING / ARCHIVAL** ● Reference Quality **Video** ● **.AAF** with Embedded Media ● 24-Bit, 48kHz Mixdown in **.WAV** format to layback to locked timeline.		